



13th June 2011

Dear Parent

German Exchange 2011/2012
Saturday 1st – Saturday 8th October 2011 - Germany
March/April 2012 – England (date to be confirmed)

After a highly successful and rewarding Exchange visit in March by our partner school in Braunschweig, it is now time to start thinking about a new exchange visit from Saturday, 1st – Saturday 8th October 2011. The date of the return visit will be confirmed in the next letter.

The cost will depend on the number of participating pupils and subsequent mode of transport used but will range from £350-£390. This price is inclusive of all organised trips in Germany and the reciprocal organised trips in England.

Last year's Exchange was rewarding both linguistically and socially. Many of those who took part feel they have made long-term friends and are arranging visits to Germany in the summer holidays! As last year, we will be asking the children to fill in "Matching Forms" so that, as far as possible, they can be paired with someone who has the same interests. Please stress to the children the importance of filling these out correctly and in detail in order to maximise the likelihood of a successful match. Can I also ask you to ensure that any **allergies** are not only filled in but also **highlighted**.

May I take this opportunity to remind you that an Exchange should only be undertaken on the understanding that the child who accommodates your child in October would require the same hospitality on their return visit which is currently planned to take place in March 2012 (to be confirmed). As you are no doubt aware, recent government legislation obliges us to ensure that all adults working with our children undertake a CRB police check. This will apply to both parents in a two parent household, although only one check is required if it is a single parent household. As this is only necessary for the return visit in March we will send out more detailed requirements during the information evening for parents later on this year.

If we should be oversubscribed (there are about 30 places available) we will allocate places by drawing lots, but would not include in the draw a student whose conduct in school has been very poor and whose participation would not therefore be in the interest of the visit. The children will be notified as soon as possible as to whether or not their application has been successful. Please be aware that, if your child is successful, you will then be committed to paying the full amount for the trip unless it is possible to find a suitable replacement in time.

If you would like your child to participate in the German Exchange, please return the completed reply slip to the School Finance Office, together with the duly completed "Matching Form" and a deposit of £60 (cheque made payable to St George's School) by **Monday 20 June 2011**. Boarders may use the disbursement scheme but please note that it is not possible to use "ParentPay" for the deposit payment. Your cheque, which represents a commitment to participate, will not be processed before 1 July.

Please feel free to contact me if you have any queries.

Yours sincerely

Mrs S Pinner
Acting Head of German

REPLY SLIP

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I would like my child to participate in the German exchange. I also confirm that, if my child's application is successful, we will then be committed to paying the full amount for the trip unless it is possible to find a suitable replacement in time.

Name of Pupil: _____ Tutor: _____

- I enclose a deposit cheque for £60.00 (payable to "St George's School")*
- I would like to pay via boarders' disbursement*

(*Please delete as appropriate)

Signed: _____ (parent/guardian)

PLEASE RETURN TO THE MODERN LANGUAGES OFFICE NO LATER THAN MONDAY 20 JUNE 2011.