



October 2018

## **Exam Arrangements for Consortium Students**

Students studying a subject at a Consortium School will usually be entered for the subject in question at that school, and will sit all the relevant papers there. The only exception to this is when a subject includes no NEA content (Non-Examination Assessment), in which case the entry may be made at the Home School and papers sat there.

When entries have been made at the Consortium School and papers are to be sat there, it is the student's responsibility to check that they have received a statement of entry and/or a personal timetable showing the correct entries, and to ascertain the Consortium School's policies for exams – eg arrangements for confirming ID, rules regarding electronic devices in the exam venue etc. The students should also confirm details of any orals or practicals not shown on timetables, either with the Consortium School's subject teacher or Exams Officer.

The three Harpenden schools normally swap results and certificates between themselves, so these should generally be available from the student's Home School when they are issued.

Students will also sit internal exams for the consortium subject at the Consortium School, and they need to be aware that the different schools organise these at different times of the year. Students are responsible for knowing when they are taking place, and should also ensure that they have excused themselves from any lessons etc that they may miss at their Home School as a result.

Queries regarding exams should be referred to the Exams Office.