



ST GEORGE'S SCHOOL

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From the Exams Office

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Centre number 17505

Information about Exam Results Days Summer 2024

This letter contains important information. You are asked to read it carefully and then refer to it as necessary. If there are any changes to the arrangements a notice will be posted on the Exams home page on the school website.

1. Results days

Examination results are due in school on Thursday 15^h August (for GCEs) and Thursday 22nd August (for GCSEs). They will be available from 08.30 as follows:

- **In person.** Please check outside Goddard Reception for information about where to go on site to collect results. If you wish someone else to collect them on your behalf, **please ensure that you complete the form available on the school website** (Menu > School life > Exams > Exam Information) **for them to bring with them on the day**, along with some form of identification. You may also write a letter of authority for them to bring, but please do not e-mail requests.
- **Via Edulink.** All students will be able to view their results from **09.30** by logging onto their Edulink account. They will be available until the first day of the autumn term. If you intend to make use of this facility, we strongly suggest that you check well in advance that you are able to access your account. If there are any problems, please email ictsupport@stgeorges.herts.sch.uk before the end of term.

Please note that for security and logistical reasons **we no longer issue or discuss results over the phone**. Also, be aware that we will not be emailing any results this year.

Results not collected by 15.00 on the day will be posted to a UK address held on file by the school. **If you wish them to go to another address, please complete the form on the website and return it to the Exams Office.** We do not post results abroad as we have had so many returned as undelivered in the past.

P.T.O.



All results will be contained in a single document produced by the school, which will only show the final grade for each subject. This year we will also be providing results slips from the individual exam boards, as these will include details of the marks obtained for each subject and unit. These can be read in conjunction with the grade boundaries available on the boards' websites.

2. Certificates

Certificates will be available from January. These will be distributed to those who have returned to school in tutor time. If you have left the school and wish to receive them by post, please ensure you have paid £10 (for UK addresses) or £15 (for overseas addresses) to the Exams Office to cover the costs of tracked delivery and the hard backed envelope used. **Again, please tell us on the attached form if you wish certificates to go to an address other than the one that the school has on file.** Payment can be made by bank transfer following the instructions on the school website (Menu > School life > Exams). Otherwise, there will be a collection day in January, details of which will be provided with the results. **Please note that certificates for anyone who has left the school will not be available for collection other than on this day**, unless it is by a sibling or friend still attending the school. As with results, if you wish someone else to collect them on your behalf you must ensure that you complete the form on the website or they have a letter from you giving your permission for them to do so.

You are reminded of the importance of obtaining and keeping your certificates safely as the Boards no longer issue replacements for lost certificates, and charge a considerable amount for a certified statement of results. **Please note that no further reminders will be issued after results day other than a notice on the Exams home page of the school website.** Certificates not collected one year after the date of issue may be destroyed.

3. NEA

Any NEA can be claimed by students still at the school after the 1st of December. Those who have left the school should arrange with the department concerned to collect it after this date, and before the end of the autumn term on the 20th of December. Please note that any NEA not collected by this date may be destroyed.

If you have any questions about any of the above please email or phone the Exams Office.